

ASEE LEAD Meeting Minutes
April 11, 2018
2 p.m. EST

Attendees: Steve Klosterman, Mike Erdman, Becky Komarek, Gregg Warnick, Meagan Kendall, Bill Schell

1. Conference planning – any final details
 - 30 abstracts, transferred one paper, rejected 2
 - 14 papers in final, 1 will be in a poster session
 - 2 tech sessions with 4 papers, 1 with 5
 - Call for moderators: Meagan, Bill, Mike, Steve are willing
 - 12 withdraw based on feedback
 - 2 workshops
 - 2 panel sessions
 - Need bios for each panelist
 - Business meeting
 - Social event – in the works in the next couple of weeks
2. Newsletter – any feedback
 - It went out on Monday morning, using Mail Chimp
 - Received a couple of emails from people interested in officer positions
 - Need programs to highlight as well as jobs to announce
3. Elections
 - Meagan has received inquiries about the positions
 - People in certain positions should have experience being in ASEE leadership roles
 - Greg wants a stronger ask for nominations
 - Should we narrow candidates before election?
4. Director reports (email if you cannot make it)
 - Chair – modest revision of the bylaws
 - Program Chair
 - Treasurer
 - Membership
 - Strategic Initiatives
 - Academic studies – Bill
 - Follow up with FIE authors
 - U Toronto/Western, Meagan and Becky's papers have been accepted
 - Becky has to pull her paper, the rest will be submitted
5. COMPLETE
 - Meeting in May – encourage them to get involved in ASEE LEAD
 - Reached out to Big10+ deans to join panel at conference
6. MISC
 - Greg – are there many engineering leadership programs collaborating with business leadership programs? Is there interest in doing this more broadly?
7. Best Paper – Dave Bayless joins meeting
 - Discussion on changing best paper review committee
 - Will need to change bylaws
 - Program Chair accepts nominees, narrows to 3
 - Immediate Past Chair, Division Chair, Secretary make final decision